

Privacy Policy

LDJ Events make sure that your data is handled in a way which complies with the EU General Data Protection Regulation (GDPR), the Data Protection Act 1998, and any other relevant legislation.

Who is responsible for your data at LDJ Events?

Our data protection officer and company owner is **Layton Chantry**. The data protection officer is responsible for making sure that your data is stored and processed safely in line with all current legislation. You can contact us on **07891 380805** or via email to djlaytonchantry@gmail.com

Why do we process and store your data?

We need to store and process your data for various reasons. The main reason being if you make a booking with us. This allows us to provide our services to you. We also store your details if you make an enquiry with us or contact us via our social media pages. This includes your name, address and contact details. We may also keep physical paper copies of your data in the form of Client Files and Booking forms, these are kept in a physically secure location with restricted access. All electronic copies of your data are stored on a secure storage device located at our Registered Office, password protected and encrypted to avoid any data breaches.

We only store or process data which you have given directly to us and which we need to run our business. We do not purchase details from companies to use for marketing purposes.

How long will we keep your data?

We may need to keep your personal details until up to 5 years after you were a customer of ours. This can be for tax, insurance and audit purposes. After this date your data will be deleted, unless you have 'opted in' to receive ongoing communications from us in any way.

Who has access to your data?

Only the owner of LDJ Events and any other authorised staff have access to your data.

Some of the services we use will also store a copy of your data. For example, our website provider webs.com when you use our online forms, however these are kept securely on a web server. If you send your details over a social media platform, the platform may too keep a copy of your messages.

We do not sell or give your data to any third parties for their marketing purposes.

Who else might your data be shared with other than our staff?

We reserve the right to share your personal data with other third parties if required for legal reasons. For example, in the case of an insurance claim, a tax audit, or to prevent fraud.

How can you see what data we store about you?

You have the right to request details on any data we store about you. We can send a copy of your data to the email address you entered when using our services. We have one month to respond to any subject access requests. There is no charge for this.

Your right to deletion

If you were previously a customer of ours, we might need to hold onto some of your data for tax, insurance or audit purposes. You have the right to contact us and have your data removed from all of our systems. We will always happily comply with your request as best we can.

How can you opt in or out of our marketing messages?

You can manage your marketing preferences at any time by emailing us at djlaytonchantry@gmail.com .

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How does our website use cookies?

Our website stores cookies on your browser to allow you to place an order with us and use our online booking and request services. Our website's cookies are temporary and cannot be used to identify individual visitors.

Third parties might also set cookies on your browser. We use Google Analytics to monitor the performance of our website www.ldjevents.com.

How do you make a complaint about our use of your data?

[The Information Commissioners' Office \(ICO\)](#) is the authority for data protection in the UK. If you have an unresolvable problem with us and our use of your data, they are who you should contact.